

## Board Minutes January 13, 2025

The Adams County Board of Supervisors met on Monday, January 13, 2024, at 9:00 AM with the following members present: Scott Akin, Leland Shipley, Tony Hardisty, Bobbi Maynes, and Chris Standley. The meeting was called to order by Chairperson Hardisty at 9:00 AM. The Pledge of Allegiance was recited. Akin moved, seconded by Shipley to approve the agenda and the minutes of the January 6<sup>th</sup> meeting. All supervisors voted aye. Motion carried.

Jeff Fadden with Calhoun Burns gave an overview of the bridge report they provided Secondary Roads for the condition of the county bridges.

Secondary Roads Update – Logan will be attending an HMA class this week and will obtain a certificate. Preparing to cut brush and trees in the right of ways. Looking to rent some equipment but pricing is high, so uncertain that will fit in the budget. Cleaned out some parts we do not need from our mechanics shop and trying to work with Adair County on buying those parts. Obtaining sand and salt this week for winter weather. Hired Cade Oglesbee as the new maintainer and he is training with current maintainers. Conducting interviews for the Maintenance I position and will hopefully make a hire this week. Colony 19 bridge is close to being ready for letting. Have ongoing meetings with FEMA. We received some federal money. Next, we'll try to recoup from the state.

Maynes moved, seconded by Akin to approve Resolution 2025-3 Title VI Compliance, Title VI Standard Assurances, and Title VI Nondiscrimination Agreement.

### RESOLUTION 2025-3

#### ADAMS COUNTY RESOLUTION ADOPTING DOCUMENTS PERTAINING TO COMPLIANCE WITH TITLE VI PROVISIONS OF THE CIVIL RIGHTS ACT OF 1964

**WHEREAS**, Adams County has been a recipient of federal financial assistance from the U.S. Department of Transportation; and

**WHEREAS**, in receiving such financial assistance Adams County is mandated to comply with the provisions of Title VI of the Civil Rights Act of 1964; and

**WHEREAS**, the Iowa Department of Transportation has directed Adams County to adopt certain documents and put certain procedures in place in order to comply with the Title VI of the Civil Rights Act of 1964; and

**WHEREAS**, in order to continue receiving federal financial assistance from the U.S. Department of Transportation the adoption of certain documents and establishment of certain procedures is necessary.

**NOW THEREFORE BE IT RESOLVED** by the Adams County Board of Supervisors that:

1. The Adams County Operations Manager is hereby designated Title VI Coordinator for Adams County.
2. The Adams County Title VI Agreement is hereby adopted and that the Chairman of the Board of Supervisors and Title VI Coordinator are authorized to sign said plan where required.
3. The Standard Iowa DOT Title VI Assurances are hereby adopted and that the Chairman of the Board of Supervisors is authorized to sign said document where required.
4. The Title VI Notice to the Public is hereby adopted and shall be posted where other public notices are displayed in the Adams County Courthouse and Adams County Engineer's Office. Furthermore, said notice shall be posted on the official Adams County website.
5. The Title VI Coordinator is authorized to take any other actions necessary and/or recommended by the Iowa Department of Transportation, U.S. Department of Transportation, or other designated authority to comply with the provisions of Title VI of the Civil Rights Act of 1964.

Dated this 13<sup>th</sup> day of January at Corning, Iowa

All supervisors voted aye. Motion carried. Attested by the Auditor. The original resolution is on file in the Auditor's Office.

Shipley moved, seconded by Standley to approve Resolution 2025-4 Designation of County Engineer to Authorize Utility, Telecommunications Permits.

### RESOLUTION 2025-4

#### DESIGNATION OF COUNTY ENGINEER TO AUTHORIZE UTILITY, TELECOMMUNICATION PERMITS

**BE IT RESOLVED** by the Adams County Board of Supervisors, that effective January 1st, 2025, Nick Kauffman, P.E., Adams County Interim Engineer, be and is hereby designated, authorized, and empowered on behalf of the Adams County Board to execute utility and telecommunication permits on the county Right-of-Way through calendar year 2025,

**HOWEVER**, if Interim Engineer Nick Kauffman is absent, Dale Kinser, the Operations Manager approve all utility and telecommunication permits.

Dated this 13<sup>th</sup> day of January 2025 at Corning, Iowa.

All supervisors voted aye. Motion carried. Attested by the Auditor. The original resolution is on file in the Auditor's Office.

Maynes moved, seconded by Shipley to approve Resolution 2025-5 Authorizing Personnel of Nick Kauffman, Dale Kinser, and Gary Johnston to Issue Permits.

**RESOLUTION 2025-5**  
**AUTHORIZING PERSONNEL TO ISSUE PERMITS**

**WHEREAS**, the Board of Supervisors is empowered under authority of Sections 321.1 of the Code of Iowa to issue permits for the movements of machines, vehicles, or loads, or combinations thereof which exceed the maximum dimensions and/or weights specified in Section 321.452 to 321.466 but within limitations of Chapter 321E upon Secondary Roads under its jurisdiction, and,

**WHEREAS**, it is important that such permits be issued by persons familiar with the statutes and regulations relating to such permits and also with limitations of the county's roadways, road surfaces, and structures along the selected or designated routes,

**NOW, THEREFORE BE IT RESOLVED** by the Adams County Board of Supervisors that the Adams County Interim Engineer, Nick Kauffman, P.E., and the following named employees of the Secondary Roads Department (Dale Kinser, Gary Johnston and Karen Carl) be authorized to issue and sign special permits for movement of vehicles of excessive size and weight upon Adams County secondary roads in accordance of said Chapter 321E.

Dated this 13<sup>th</sup> day of January 2025 at Corning, Iowa.

All supervisors voted aye. Motion carried. Attested by the Auditor. The original resolution is on file in the Auditor's Office.

ShIPLEY moved, seconded by Standley to approve Resolution 2025-6 Compensation for Fence, \$55 per rod and \$85 per post.

**RESOLUTION 2025-6**  
**COMPENSATION FOR FENCE**

**WHEREAS**, it is sometimes necessary to remove fences to construct projects at locations where additional county road Right-Of-Way has been acquired;

**AND WHEREAS**, the landowners incur added expense for the replacement of this fence on the property outside of the newly acquired Right-Of-Way;

**AND WHEREAS**, Adams County will compensate the landowners from whom additional Right-Of-Way has been obtained at the rate of \$55.00 per rod for fence of any type that is removed due to the purchase of said new Right-Of-Way. In addition Adams County will compensate the landowners \$85.00 per post for each additional cornerpost/bracepost combination needed to construct the new fence because of the changes in the fence alignment due to the new construction as determined by the proposed plans.

Dated this 13<sup>th</sup> day of January 2025 at Corning, Iowa.

All supervisors voted aye. Motion carried. Attested by the Auditor. The original resolution is on file in the Auditor's Office.

Akin moved, seconded by Maynes to approve Resolution 2025-7 Design and Construction Policy that bridges and roadways will be built back to standards.

**RESOLUTION 2025-7**  
**ADAMS COUNTY SECONDARY ROADS DESIGN AND CONSTRUCTION POLICY**

**BE IT RESOLVED**, that the Adams County Board of Supervisors adopts the following policy concerning the design and construction of new and/or reconstructed bridges and culverts for the Secondary Road System:

Bridge roadway widths are to comply with the requirements set out in the current AASHTO Design Guides and/or current design guides established by the Iowa Department of Transportation. The minimum width of low water crossings on dirt (unsurfaced) roads will be 18 feet.

Culverts, with the exception of low-water crossings, are to be sized to accommodate, as a minimum, the runoff from the flood frequency shown below:

On Level C or B Service roads, 10-year reoccurrence frequency

On Level A Service, granular surfaced roads, 25-year reoccurrence frequency

On paved roads, 50-year reoccurrence frequency, checked for 100 year reoccurrence frequency.

Design flows are to be selected from the "Iowa Runoff Chart" for drainage areas less than 2 square miles, and from the appropriate formulae shown in the USGS Scientific Investigation Report 2013-5086, for drainage areas in excess of 2 square miles.

Dated this 13<sup>th</sup> day of January 2025 at Corning, Iowa.

All supervisors voted aye. Motion carried. Attested by the Auditor. The original resolution is on file in the Auditor's Office.

ShIPLEY moved, seconded by Standley to approve to sign title sheet for project LFM-LBCOL19—7X-02 Colony 19 bridge on 150<sup>th</sup> Street. All supervisors voted aye. Motion carried.

Akin moved, seconded by Standley to approve claims as presented. All supervisors voted aye. Motion carried.

Access Systems Leasing	copier	141.99
Access Leasing	Maint Agree	138.06
Adair Co. Sec Roads	outside engineering	700.12
Adams Co Amb	Cont	4,166.66

Free Press	Legal	370.62
Free Press	Legal Pub	91.80
Adamson,Sarah	Employee Mile & Subs.	50.00
Adamson,Sarah	Phone & Fax Service	35.00
Agriland Fs. Inc.	Gas & Fuel Oil	467.69
Ahlers & Cooney, P.C.	Admin Costs	1,500.00
Akin	Repair	1,098.24
Akin	REPAIR	232.44
Alliant Energy	Utilities	132.42
Ames,Chris	reimb	49.18
Anderson,Larkin	Acct.-Audit.-Cler.Serv.	16,500.00
Anderson,Tanner	Phone & Fax Service	35.00
Arnold Supply	repair	1,575.44
AT&T	Maint Agree	776.07
Behlers,Kevin	safety reimb	347.94
Bomgaars	repair	10.99
Lisa Brown	Serv	410.20
Brown Parts	repair	57.31
Calhoun-Burns	outside engineering	1,961.95
Calhoun-Burns	Bridges	21,740.00
CHI Health	Dues & Member	2,400.00
Cintas	safety	114.75
Confluence, Inc.	Admin Costs	12,199.27
Cornhusker Intl	repair	1,540.08
Corning Tire	Repair	187.97
Crozier,Bri	Oth Labor rel servi	217.50
Deters,Karen	Extra patrol services	75.00
Feeders Grain	sup	100.63
FMTC	phone	343.86
FMTC	Phone & Fax Service	1,346.40
Frank's Body	Repair	1,523.00
Galls	Sup	42.98
Geer Santitation	Sanitation Disposal	180.00
Gossman,Kylie	Oth Labor rel servi	510.00
GovCo Inc.	repair	7,950.00
Hardisty,Tony	Employee Mile & Subs.	26.40
Heartland Business	Comp. Program/Soft/We	1,663.98
Henderson Products, Inc	repair	29.99
Herring,Karl	safety reimb	40.08
HGM Assoc	outside engineering	2,599.52
HGM Assoc	Serv	13,313.80
Hull,Roger	Contrib.-Oth Gov.&Organ	24.37
Hungry Canyons	Bridges	5,000.00
HyVee	Repair	4,599.52
HyVee	Sup	38.10
ICRA	Dues & Member	250.00
ILEA	Edu	150.00
IMWCA	Ins	6,620.00
Infomax	Equip	200.22
ISAC	Dues	420.00
Johnson,Bella	Oth Labor rel servi	120.00
Jones Mechanical	Repairs	330.00
Kinser,Dale	reimb	30.00
Larabee, Jason	repair	1,190.00
Mail Serv	Serv	186.42
MidAmerican	utilities	72.84
New Cooperative	fuel	16,004.14

New Cooperative	Fuel, Tires, & Lub	4,387.32
Nishna Productions	Serv	64.10
Omni Site	Maint Agree	910.00
Paul, Travis	Reimb	60.00
Petersen Tire	supplies	4,655.00
Poor Boyz LLC	Sanitation Disposal	831.25
Power Plan	repair	2,782.08
Richey, Steve	safety reimb	57.57
RJs Plumbing	Repair	343.47
Robinson Implement	REPAIR	179.93
Robison, Brandon	repair	290.76
Schafer Welding	Sup	640.00
Shepherd Repair	Serv	593.10
Shires, Danna	Oth Labor rel servi	180.00
SIRWA	utilities	110.00
SIRWA	Util	60.00
Top Gear Motor	repair	1,032.23
Treasurer, IA	Oth Svcs - taxes collec	2,169.44
U.S. Bank Equip	Maint Agree	104.97
Verizon connect fleet	RADIOS	475.10
Verizon Wireless	computer	40.01
Grand Total		154,196.27

Akin moved, seconded by Standley to approve Resolution 2025-8 Abate Taxes of \$271 to the investor and \$108 to the current landowner for paying this year taxes on Parcel 8147150.

**RESOLUTION NO. 2025-8**

**RESOLUTION ABATING TAXES ON LAND OWNED BY GRANT TOWNSHIP**

WHEREAS, Grant Township, local government, now owns certain property in Adams County, Iowa, Parcel numbers 8147150, described as 16 RODS E & W, 10 RODS N & S 1 ACRE MORE OR LESS 16-71-32, Adams County, Iowa, according to the recorded plat thereof; and

WHEREAS, Grant township is requesting abatement of current and delinquent real estate property taxes for such properties pursuant to Iowa Code Section 427.10; and

WHEREAS, the Adams County Board of Supervisors believes it is the best interest of Adams County to abate such current and delinquent real estate property taxes.

IT IS HEREBY RESOLVED that the current and delinquent real estate property taxes are abated under Iowa Code section 427.10, in the amount of \$379.00.

BE IT FURTHER resolved that the Adams County Treasurer shall enter such change orders required to abate these taxes.

Dated this 13th day of January, 2025.

All supervisors voted aye. Motion carried. Attested by the Auditor. The original resolution is on file in the Auditor's Office.

Maynes moved, seconded by Shipley to approve the Recorder Quarterly Report presented by Recorder Stargell. All supervisors voted aye. Motion carried.

Maynes moved, seconded by Standley to approve hiring Brandt McCuen as the Private Well Grant Coordinator for \$200/ month and if gets called to action \$38/ hour. All supervisors voted aye. Motion carried.

Discussion and possible action on the retaining wall was tabled.

Akin moved, seconded by Maynes to change the Zoning Commission terms to a 5-year staggering term. Current board members terms expire as follows: Lynn Brant, 12/31/2027; Jason McManis, 12/31/2029; Tony Mullen, 12/31/2025; Patty Peterson, 12/31/2026; Rob Tucker, 12/31/2028. All supervisors voted aye. Motion carried.

Appointment of Assistant Medical Examiner was tabled.

Appointment to the Zoning Board of Adjustment was tabled.

Appointment to the Condemnation Board was tabled.

Shipley moved, seconded by Standley to approve the Conservation Annual Report presented by Director Paul. All supervisors voted aye. Motion carried.

Budget request were made by the following Departments: Secondary Roads, Recorder, Sanitarian, Conservation, Attorney, Medical Examiners, Auditor, Representative Services, Supervisors, Emergency Services, Educational Services, DHS Services, Court Administration, General Relief, Juvenile Probation, Environmental Protection, County Development, Other Policy and Admins, Central Services, and Risk Management.

Department Head reports: Auditor – Valuations were completed by January 1 so levying authorities can start building budgets. Will be presenting at the New Officer school this week. Continuing to work on budgets. Conservation – Working on budget. Monitoring and communicating to the public the ice conditions on and around the lake. Cabins and cottages are still being used. Sarah is working with My County Parks in rolling out the new website that should be more user-friendly and have more options for pictures and videos. Working on maintenance items around the park and trying to clear brush. Receiving applications for the Park Ranger position. EMA – Completed and finalized the budget for the upcoming fiscal year. Updated and submitted the required EDF-1 Transportation documentation. Submitted two grant applications aimed at acquiring a thermal drone to enhance emergency and recovery response capabilities in Adams County. Resolved an address discrepancy for residents on Iris Lane, ensuring it is correctly listed as "Lane" instead of "Avenue" across multiple platforms. Maintenance – Adjusted snow removal operations to ensure completion by 7:30 AM, factoring in earlier arrivals. Delayed snow removal to 8 AM last time due to ongoing snowfall. Contacted the state to be added to the mailing list for notifications on when flags should be flown at half-staff. Replaced the generator battery and refueled the tank during routine maintenance. Treasurer – Jackie Kathikar started as the new clerk in the office with Lori Shires's upcoming January 21 retirement date. Recorder – Business has usual. Was notified by an attorney that they overpaid on a transfer tax and may be asking for reimbursement of the difference from the original payment.

Akin moved, seconded by Standley to adjourn the meeting at 1:10 PM. All supervisors voted aye. Motion carried.

ATTEST: Tony Hardisty Akin, Chairperson, Adams County Board of Supervisors  
Rebecca Bissell, Adams County Auditor