

## **Board Minutes August 1, 2017**

The Adams County Board of Supervisors met on Tuesday, Aug 1, 2017, at 9:00 AM with the following members present: Merlin Dixon, Linda England, Karl McCarty, Doug Birt, and Leland Shipley. Also in attendance were Sheriff Alan Johannes, Lisa Brown, Jamie Stargell, and Mark Saylor. The meeting was called to order by Chairperson Shipley. The agenda for the day was read and approved.

Lisa Brown discussed with the board how the first fiscal year collection process went and shared that the county brought into the General Fund \$18,135.52 in fees and fines. Lisa expects that in the upcoming year she will collect more since the process is now up and going. The Board told her to keep up the good work.

Recorder Jamie Stargell presented the Recorder's Quarterly Report to the board. Birt moved, seconded by England to approve the Quarterly Report. All supervisors voted aye. Motion carried. Recorder Stargell also shared with the board the preservation and the digitizing of the record books.

Alan Johannes discussed with the board the old policy and procedure manual which showed the sheriff's department having a different vacation schedule and he requested that the sheriff's department be allowed to follow that schedule. The board discussed changing the county hand book to match the schedule in the former policy and procedure manual for all employees. Birt moved, seconded by Dixon to change the handbook effective August 1, 2017, regarding Section 3.2 Vacation Eligibility and Accrual to read after five years of continuous service – days of vacation/ 14 days, six years/15 days, and seven years/16 days. The rest of the accrual schedule will remain the same. All supervisors voted aye. Motion carried.

Committee reports were presented by the Supervisors as follows: McCarty– SICOG Housing Trust, Creston, July 25; and Birt-Crossroads, Des Moines, July 13.

ATTEST: Leland Shipley, Chairperson, Adams County Board of Supervisors  
Rebecca Bissell, Adams County Auditor