

The Adams County Board of Supervisors met in regular session at 9:00 am on Tuesday, August 16, 2016, with the following members present: Linda England, Leland Shipley, Doug Birt, Merlin Dixon and Karl McCarty. Also in attendance: County Engineer Eldon Rike, Conservation Director Dan Carl, Conservation Board Member Wayne Rychnovsky, Human Resources Consultant Paul Greufe, and Sheriff Alan Johannes*. The meeting was called to order by Chairperson England.

Dixon moved, seconded by Birt to approve Resolution #2016-15 transferring \$20,000 from the General Fund to the Conservation Reserve Fund. Voting Aye: Birt, Dixon, England, McCarty, Shipley. Voting Nay: None. All supervisors voted aye. Motion carried.

Conservation Director Dan Carl and Conservation Board Member Wayne Rychnovsky informed the board that Scharnweber, Inc. was willing to pay \$41,860 for Liquidated Damages per their contract with the Lake Icaria project. McCarty moved, seconded by Dixon to accept payment from Scharnweber, Inc. in the amount stated. All supervisors voted aye. Motion carried.

Shipley moved, seconded by McCarty to approve Resolution #2016-16 which updated the listing of official depositories due to name changes of the institutions. Okey Vernon First National Bank is now Treynor State Bank aka TS Bank and First Federal Savings Bank is now PCSB Bank. There were no changes made to the amounts. All supervisors voted aye. Motion carried.

County Engineer Eldon Rike presented to the board Project # FM-C002(73)-55-02 which involves riprap at the bridge area over the East Nodaway River on H54 for a cost of \$98,000. Shipley moved, seconded by Birt to approve the project. All supervisors voted aye. Motion carried.

McCarty moved, seconded Shipley to open the Public Hearing at 10:00 am for the Hearts and Hugs Loan Guarantee. All supervisors voted aye. Motion carried. There were no written objections filed with the auditor and no oral objections were made. Birt moved, seconded by Dixon to close the public hearing at 10:05 am. All supervisors voted aye. Motion carried. Dixon moved, seconded by Shipley to reapprove Resolution #2016-13 Hearts and Hugs Loan Guarantee in the amount of \$30,000 to be paid back in 5 years with a 1% interest rate. All supervisors voted aye. Motion carried.

Human Resources Consultant Paul Greufe gave an update regarding concerns within the Sheriff's Department. He met with the Sheriff at 10:00 am that morning to assess the progress of recommended changes from their last meeting and also to go over the written response to those actions that was supplied by the Sheriff on the recommended changes. It was reported that the Sheriff will still have the Head Dispatcher/Jailer be the person responsible for the schedule against the recommendation that the duty be given to someone else in the department. Greufe stated that the Sheriff fails to grasp the sensitivity and the severity of this and that no changes have been made regarding this or the other recommendations. Sheriff Alan Johannes entered the meeting.* McCarty stated that the civil duties need to be done correctly and done in a timely fashion. Shipley is concerned about the civil process and how it is being affected by the situation of having only one person responsible for civil duties. Dixon also expressed concern about having civil duties done in a timely manner and that multiple people need to be trained to handle this. Greufe asked Sheriff Johannes if the class the dispatchers recently attended was a requirement and if the class certified them. Sheriff Johannes responded that the dispatchers don't have to be certified to do the Civil Clerk duties. Greufe said it could be beneficial to send some dispatchers to other counties to train them. Sheriff Johannes said there is no certification that is required to do the civil processing. He also stated his problem is having too many people involved with handling money. He continued to say that Deputy Miller and he are the only two people who can write checks for the civil account and it is easier to only have Kandi and Ronda be in charge of the tracking of the money. Greufe asked if there was an incident regarding the civil process where the civil clerk had to be called in. Sheriff Johannes said a judge wanted papers served and so he made the civil clerk come in to get it done. Birt asked if last year's audit findings have been addressed. Sheriff Johannes said yes it's all been corrected. England stated the findings in last year's audit were that the bank statements weren't being reconciled and there was no initial listing being prepared. Sheriff Johannes said that all the issues have been addressed and corrected. Shipley said more than two people should know how to do the civil process and to just leave Deputy Miller and Sheriff Johannes as the only two who can write checks. Sheriff Johannes said having two people doing the civil process will work fine and they don't need six people tracking it. He said there is a lot of turnover in the dispatchers department so he doesn't want to train them just to have them leave. Shipley stated that was his exact point. Multiple dispatchers need to know the process so when there is turnover you aren't starting the training all over again. Shipley stated no one should be called in from their vacation because no one else knows how to do it. Greufe stated he's received calls regarding the new 86 hour rule from the dispatchers and how it has negatively affected the dispatchers. Sheriff Johannes said he didn't think it was fair for dispatchers who were hired and told that any time worked over 40 hours in a week would be overtime. Auditor Bissell said there was no employment contract and that the board can change it. Greufe said with regards to the overtime issue that was brought to his attention he didn't think the county should give back any vacation time because it was requested in advance and, regardless of an 80 hr rule or the 86 hr rule the dispatcher wouldn't have received overtime. Dixon asked if there were applicants for the new deputy position. Sheriff Johannes said yes, they have some good certified applicants too. McCarty said it sounds like there is a lot of work to be done in the civil process and he'd like to look into hiring a full time civil clerk. Dixon said he's sure the work load has increased, but it could be done during the dispatchers down time. Birt stated that the letter from Sheriff Johannes responding to the Greufe's recommendations basically makes zero changes, so Birt would like some feedback from the dispatchers to see if anything has improved. Birt continued and said he was tired of the calls from employees complaining about their working environment. Sheriff Johannes asked when the last time he received a call. Birt replied last week from a dispatcher. Shipley asked if Becky Mann was willing to take over some of the duties. Sheriff Johannes replied he hadn't asked Becky Mann directly but that Becky has approached him asking for

more things to do. He said he was going to address the changes on Monday with the dispatchers. Birt reiterated to Greufe the desire to have feedback from the employees in the Sheriff's Department to see if the work environment is improving.

Claims were approved as follows:

Access Sytms	Repairs	1,284.00	1
Adams Co Treas	Reimb	10.00	1
ACEDC	Contrib	31,162.98	1
Adams Co Amb	Cont	3,333.32	1
Free Press	Legal	30.00	1
Adams-Taylor Reg. Serv.	Envir Cleanup	7,956.00	1
Airgas	Supplies	119.62	1
Alliant Energy	Util	31.92	1
Barco Prod	Sup	142.92	1
Rick Bissell	Serv	15.00	1
Business Card	Exp	69.96	1
Dale Carmichael	Serv	15.00	1
Carruthers	Repair	7,321.19	1
CCPOA of IA	Reg	130.00	1
Central IA Distrib Inc	Sup	1,265.80	1
Corning Mun	Util	3,413.48	4
District IV	Dues	25.00	1
Fastenal Co	Repair	10.84	1
Fireguard	Repair	350.00	1
Frank's Body	Repair	51.00	1
Frontier	Phone	222.01	2
Gadberry	Sup	24.97	1
Geer	Util	90.00	1
Grn Valley	Serv	74.00	1
HGM Assoc	Serv	35,804.23	1
HR Green	Land	2,653.31	1
HyVee	Sup	227.21	2
IA Dept Pub.Safety	Fees	2,760.00	1
IA DOT	Parts	134.30	1
IA Prison Ind	Signs	401.72	1
ISAC	Dues	400.00	2
ISCTA	Reg	50.00	1
Nancy Kempton	Reimb	135.00	2
Lawson Products	Sup	401.50	1
Lundquist AC	Repairs	374.00	1
Maraela Martin	Services	104.00	1
Max Smith	Fees	12,757.53	1
McClure Eng.	Fees	10,245.00	1
Mediacom	Util	69.90	1
Meyer, Robert	Fees	500.00	1
MidAmerican	Util	3.86	1
Midwest Tech	Main	8,425.66	3
Robert Miller	Serv	15.00	1
Mitchell Land Impr	Serv	247.75	1
Norris Asphalt	Serv	51,821.20	1
Office Mach	Sup	375.96	7
PJGreufe & Assoc.	Fees	1,500.00	1
R&C Dust Control	roads	240.00	1
Reliable Imaging	Sup	467.40	1
RJs Plumbing	Repair	1,950.00	1
Robinson Implement	Parts	71.84	2
Rose Ann Aux.	Food	1,144.00	1
Shepherd Repair	Serv	209.85	1
SIRWA	Util	70.50	1
SW IA REC	Util	5,852.04	2
Sweet Desires Bakery	Expenses	41.00	1

T R Comm	Repair	27.00	1
UFMC	Fuel	2,151.05	1
Veterans Info	Sup	165.00	1
Wiechman	Repair	1,263.73	1
Kevin Wynn	Serv	20.00	1
Zimmerman, JoAnn	Serv	94.00	1
Grand Total		200,323.55	

Committee Reports by the supervisors were given as follows: Dixon: ACIC, August 18, Corning; Shipley: Main Street Corning, August 16, Corning; England: Southern Hills Mental Health, August 18, Corning; Union-Adams-Taylor Case Management, August 19, Corning; Birt: ACCS, August 11, Corning; Adams County Conservation Board, August 11, Lake Icaria.

ATTEST: Linda England, Chairperson, Adams County Board of Supervisors
Rebecca Bissell, Adams County Auditor