

RESOLUTION NO. 2025 _ 17

APPROVAL OF ADAMS COUNTY ENTRANCE POLICY

WHEREAS, The Adams County Entrance Policy, dated April, 21, 2025, establishes the requirements for design and construction of driveways and driveway extensions within Adams County,

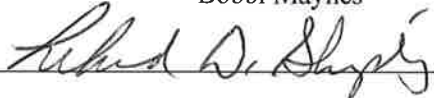
THEREFORE, BE IT RESOLVED, That the Adams County Entrance Policy is adopted by the Adams County Board of Supervisors at Corning, Iowa on the day of April 2025.



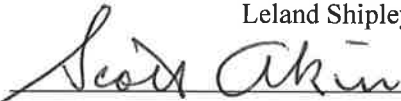
Board Chairperson: Tony Hardisty



Bobbi Maynes



Leland Shipley



Scott Akin



Chris Standley

ATTEST: 

Adams County Auditor: Rebecca Bissell

ADAMS COUNTY ENTRANCE POLICY AMENDED 2025

- 1). The County will require a permit per entrance for each new or widened entrance to the Secondary Road System.

Location of the entrance will be at the owner's request if the sight distance is adequate (350' minimum on gravel road and 600' minimum on paved road), and other related factors are approved by the Engineer.

- 2). Slope from the edge of entrance to the ditch flow line will be as follows:

Paved Road -- Dry Fill or culvert 6H:1V

Gravel Road -- Dry Fill or culvert 3H:1V

The minimum width of entrances is 20 feet and maximum width is 52 feet. The County will designate the minimum length and diameter of the pipe to achieve efficient drainage and width of the entrance. No entrance pipe shall be less than 18 inches in diameter unless specified by the Engineer.

- 3) If the owner needs the work completed before The County can provide the work, the owner may have the entrance, or extension installed by private contractors or with their own equipment. All work performed will be subject to the approval of the County Engineer or the designated representative.
- 4) Costs of all field and non-primary residence installation(s) extension(s) and maintenance will be the responsibility of the property owner. The County will maintain stockpiles of new metal corrugated pipe for purchase, with a minimum length to purchase of 10 feet.
- 5) The County will maintain one primary residential entrance that is designated by the Engineer or his/her designated representative. The County will provide the first 26 feet of 18" diameter pipe or first 20 feet of any other diameter pipe. Any additional pipe will be the owner's responsibility.
- 6) The County will provide and install a new primary residential entrance for any new build in the county with proof of building permits and any additional items requested by the Engineer. The County will provide the first 26 feet of 18" diameter pipe or first 20 feet of any other diameter pipe. Any additional pipe will be the owner's responsibility.
- 7) All culverts placed in entrances shall be of new materials. Culverts shall be of annular, corrugated, riveted construction, or reinforced concrete pipe. Pipe shall meet Iowa DOT's standards for wall

thickness. If the owner chooses to place new black HDPE plastic pipe, The County will not install or have any responsibility for maintenance of pipe or entrance.

- 8) Extensions to existing entrances will only be allowed when the existing culvert is in good condition.
- 9) The County will not provide or restore any type of surfacing on entrances. Driveway surfacing, such as granular surfacing or pavement, shall be the responsibility of the adjacent landowner.
- 10) Approximately midway between the right of way line (fence line) and the edge of the road the elevation of the entrance shall be a minimum of six inches (6") lower than the edge of the roadway edge. The County maintenance personnel are allowed to maintain an entrance to prevent water from damaging the roadway surface.
- 11) During construction and/or installation, all necessary and proper barricade, signage, etc., as per the Manual on Uniform Traffic Control Devices, shall be maintained to protect workers, property owners, and the traveling public from accidents due to operation of the applicant. The applicant will be required to furnish any dirt necessary for the construction of driveways and field entrances. Any materials from inside the ROW shall be with the approval of the County Engineer or the designee.
- 12) The County Engineer or the designee will verify the work upon completion and notification by applicant and/or installer. When the work is found to be non-compliant with this policy, a written notice will be issued. The applicant will have 30 calendar days from receipt of notice to bring the entrance into compliance.
- 13) The County Engineer or the designated representative is hereby named the permit officer to administer the terms of this policy. Administrative decisions of pipe size and length, sight distance and other safety factors will be final. Other appeals of administrative decisions may be appealed to the Board of Supervisors in writing at any time or orally at a regularly scheduled Board meeting. Board decisions shall be entered into the minutes.
- 12) The County shall be indemnified and saved harmless from any changes resulting from the applicant's operations.
- 13) This policy voids and takes precedence over any previous entrance policies in the County.