

## ADAMS COUNTY ENTRANCE POLICY AMENDED 2023

- 1) The County will require a permit per entrance for each new or widened entrance to the Secondary Road System.

The location of the entrance will be at the owner's request, adequate the sight distance (per AASHTO's Policy on Geometric Design of Highways and Streets), and other related factors are approved by the Engineer.

- 2) Slope from the edge of entrance to the ditch flow line will be as follows:

Paved Road -- Dry Fill or culvert 6H:1V

Gravel Road -- Dry Fill or culvert 3H:1V

The minimum width of entrances is 20 feet. The County will designate the minimum length and diameter of the pipe to achieve efficient drainage and width of entrance. No entrance pipe shall be less than 18 inches in diameter unless specified by the Engineer.

- 3) The owner shall have the entrance or extension installed by private contractors or with their own equipment. All work performed will be subject to the approval of the County Engineer or the designated representative.
- 4) Costs of all new installation(s), extension(s) and maintenance will be the responsibility of the property owner. The County will maintain stockpiles of new 18" diameter pipe for purchase, with a minimum length to purchase of 10 feet.
- 5) A new driveway culvert for new residential house construction may be scheduled and installed by the County. New driveway entrance culverts will be installed when the county crew(s) are repairing culverts in the vicinity of the property. The owner will be responsible for the purchase of the culvert. The request and schedule will be at the discretion of the County Engineer.
- 6) All culverts placed in entrances shall be of new materials. Culverts shall be of annular, corrugated, riveted construction, black HDPE plastic, or reinforced concrete pipe. Pipe shall meet Iowa DOT's standards for wall thickness.
- 7) Extensions to existing entrances will only be allowed when the existing culvert is in good condition.
- 8) County will not provide or restore any type of surfacing on entrances. Driveway surfacing, such as granular surfacing or pavement, shall be the responsibility of the adjacent landowner.

- 9) The slope of the entrance will be a minimum of six inches (6") lower than the edge of the roadway edge. The County maintenance personnel are allowed to maintain an entrance to prevent water from damaging the roadway surface. The County will maintain the entrance driveways for failed culverts. The County will maintain the culvert and the adjacent landowner will have the option to replace the culvert at owner's cost. The County will provide the work if in the area at the engineer's discretion. The culverts to occupied residences will be removed and replaced at County's expense.
- 10) During construction and/or installation, all necessary and proper barricade, signage, etc., as per the Manual on Uniform Traffic Control Devices, shall be always maintained to protect workers, property owners, and the traveling public from accidents due to operation of the applicant. The applicant will be required to furnish any dirt necessary for the construction of driveways and field entrances. Any materials from inside the ROW shall be with the approval of the County Engineer or the designee.
- 11) The County Engineer or the designee will verify the work upon completion and notification by applicant and/or installer. When the work is found to be non-compliant with this policy, a written notice will be issued. The applicant will have 30 calendar days from receipt of notice to bring the entrance into compliance.
- 12) The County Engineer or the designated representative is hereby named the permit officer to administer the terms of this policy. Administrative decisions of pipe size and length, sight distance and other safety factors will be final. Other appeals of administrative decisions may be appealed to the Board of Supervisors in writing at any time or orally at a regularly scheduled Board meeting. Board decisions shall be entered into the minutes.
- 13) The County shall be indemnified and saved harmless from any changes resulting from the applicant's operations.
- 14) This policy voids and takes precedence over any previous entrance policies in the County.

RESOLUTION NO. 2023-18

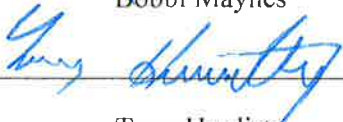
APPROVAL OF ADAMS COUNTY ENTRANCE POLICY

WHEREAS, The Adams County Entrance Policy, dated May,8 , 2023, establishes the requirements for design and construction of driveways and driveway extensions within Adams County,


THEREFORE, BE IT RESOLVED, That the Adams County Entrance Policy is adopted by the Adams County Board of Supervisors at Corning, Iowa on the 8<sup>th</sup> day of May 2023.

  
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Board Chairperson: Leland Shipley

  
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Bobbi Maynes

  
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Tony Hardisty

  
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Scott Akin

  
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Chris Standley

ATTEST:   
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Adams County Auditor: Rebecca Bissell